

This contract is between (name) \_\_\_\_\_ (herein called "Artist") and the Aiken Center for the Arts (herein called "Gallery") for the exhibition of works at the Aiken Center for the Arts in Aiken, South Carolina as described below.

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

1. Thank you for your submittal. **(initial items below):**
2. \_\_\_\_\_ Artist agrees to deliver artwork to the Gallery from **Monday, July 7- 11 2025 from 10am – 4pm**
3. \_\_\_\_\_ Artist agrees to pick up exhibition artwork from the Gallery **Friday, Sept 4 2025 10am – 4pm**
4. The Artist and Gallery agree to an exhibition of the Artist's artwork with the exhibition dates of **July 31 – Sept 4 2025** with an **opening reception at Aiken Center for the Arts on Thursday, July 31, 2025 from 6-8pm.**
5. The Artist and Gallery agree to the following deadlines and conditions (initial items below):  
\_\_\_\_\_  
Artist agrees to provide the Gallery with an Inventory of all artwork being submitted for the exhibition which will include a picture of each work and:
  1. Artist's Name
  2. Title of each work
  3. Medium used for each work
  4. Price of each work offered for sale; if work is not for sale "NFS" must be indicated with insurance value indicated
  5. Completed W-9
6. The Artist agrees he/she is responsible for all expenses incurred in shipping/delivering his/her exhibit artwork.
7. The Artist agrees the exhibition artwork's condition will be suitable for display. **Paintings or wall pieces must be wired and ready to hang and three-dimensional work must sit solidly on a flat surface.** The Gallery reserves the right to reject any piece of artwork, which, in its opinion, is inadequately prepared for satisfactory display.
8. The Gallery agrees to exhibit artwork in an appropriate manner. The Gallery maintains complete control over the location, manner, coordination of the display, and necessary changes in display for artwork

security.

9. The Artist grants the Gallery the right to publish images of their artwork to promote the art exhibit, future call for entries and the Gallery.
10. The Artist maintains that all artwork in the exhibit is original and does not infringe the rights of any other party. The Artist has obtained written permission of any people featured in the artwork or their parents/guardians if children under 18 are featured. Artist is fully responsible to obtain all model or property releases.
11. The Gallery retains the right to refuse to display any particular artwork or an entire proposed exhibit if in the discretion of the Gallery it deems that such work is inappropriate or unsatisfactory for display.
12. The Gallery, as agreed upon by the Artist in this contract, will offer the exhibited artworks for sale. The Gallery will collect a 40% commission from these sales. The Gallery agrees Artist payment for artwork sales will be sent 2-3 weeks following the close of the exhibition.
13. The Gallery has property insurance intended to cover artwork on exhibition in the event of any negligent acts or omissions on the part of the Gallery, its agents and employees. Before delivery the Artist will assign the value of the artwork. The Artist agrees to hold the Gallery harmless to any & all loss of property from: flood, hurricane, earthquake, terrorism, acts of war, and nuclear hazard. The Artist is encouraged to maintain his/her own property damage coverage and in the event that alternate coverage is available, the Gallery's insurance coverage shall be secondary.
14. The Gallery reserves the right to remove or relocate artwork for security purposes for events and/or facility rentals.
15. Both Artist and Gallery agree this contract may be executed in duplicate with each copy, including faxed or emailed, considered an original.

Artist \_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Gallery \_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**Artist:** \_\_\_\_\_

**Entry 1**

**Artist:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Medium:** \_\_\_\_\_

**Price:** \_\_\_\_\_ or NFS value: \_\_\_\_\_

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**Artist:** \_\_\_\_\_

**Entry 2**

**Title:** \_\_\_\_\_

**Medium:** \_\_\_\_\_

**Price:** \_\_\_\_\_ or NFS value: \_\_\_\_\_

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**Artist:** \_\_\_\_\_

**Entry 3**

**Title:** \_\_\_\_\_

**Medium:** \_\_\_\_\_

**Price:** \_\_\_\_\_ or NFS value: \_\_\_\_\_